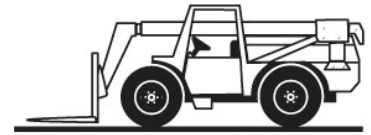




Your Company Name
 123 Company Lane - New York, NY 12345
 Tel. (123) 456-7890 - Fax. (123) 456-7890



Pre-use Inspection Checklist – Rough Terrain Forklift

Operator pre-use checklist – perform prior to each use

Note general vehicle condition. Clear away all collected debris, steam clean if necessary. Check for general damage, loose, missing, broken parts and leaks. Report faults to your supervisor or the maintenance department, whichever your company requires.

Before starting engine, check the following:

WALK-AROUND ITEMS (VISUAL)	STATUS			REMARKS
	OK	NO	N/A	
Walk-around inspection (warning decals, capacity plate, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Forks/locking pins, carriage, mast or boom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Wheels, tires & lug nuts (condition/pressure)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Engine (check oil level & for leaks)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Transmission (check oil level & for leaks)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Engine belts (check for adjustment/wear)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Air cleaner (check indicator, clean or change as required)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Radiator (check coolant level & for leaks)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Hydraulic tank (check oil level & for leaks)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Fuel tank (secure, valve open & fuel level)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Overhead guard/ROPS (no damage)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Seatbelt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

After starting engine, check the following:

START-UP ITEMS	STATUS			REMARKS
	OK	NO	N/A	
Engine (does it sound normal?)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Instruments (check for normal readings)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Exhaust system (check for leaks & excessive smoke)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Wipers & lights (spotlights, turn signals, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Horn & backup alarm (strobe lights)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
All hydraulic controls (normal operation – lift, tilt, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Transmission & clutch (direction & speed range)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Brakes (parking & service brakes)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Steering (all modes)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Note anything abnormal or in need of repair: _____

Operator Name: _____

Vehicle #: _____ Hour Meter Reading: _____ Date: _____

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