



Your Company Name

123 Company Lane - New York, NY 12345
Tel. (123) 456-7890 - Fax. (123) 456-7890

**Safety & Maintenance Checklist:
Fork Lifts**

Operator/Inspector _____ Date _____ Time _____
Serial Number _____ Machine Hours _____

What are you inspecting?	✓	What are you looking for?	✓	Evaluator Comments
For more information, please refer to the Operation and Maintenance Manual or any other applicable manuals and instructions for this product. If you have questions, please contact your local Caterpillar dealer				

With Engine OFF		Pass/Fail	Action Needed
Fuel	Leaks, Level		
Hydraulic Oil	Leaks, Level		
Engine Oil	Leaks, Level		
Radiator Coolant	Leaks, Level		
Transmission Fluid	Leaks, Level		
Tires	Condition and Pressure		
Forks, Top Clip Retaining Pin and Heel	Check Condition		
Hydraulic Hoses, Mast Chains, Cables and Stops	Visual Check, Leaks, Damage		
Overhead Guard	Attached, Damage		
Safety Warnings	Attached, Visible, Legible (Refer to Parts Manual for Location)		
Battery	Check Water/Electrolyte Level and Charge		
All Engine Belts	Cracked, Damage, Rips, Visual Check		
Engine Air Cleaner	Squeeze Rubber Dirt Trap or Check the Restriction Alarm (if equipped)		
Fuel Sedimentor (Diesel)	Condition		
Operator's Manual	In Cab		
Nameplate	Attached and Information Matches Model, Serial Number and Attachments		
Seat Belt, Buckle, Retractor	Condition, Torn, Ripped, Damage to housing		
Hood Latch	Adjusted and Securely Fastened		
Brake Fluid	Leaks, Level		
With Engine ON			
Accelerator or Direction Control Pedal	Functioning Smoothly and Properly		
Service Brake	Functioning Smoothly and Properly		
Parking Brake	Functioning Smoothly and Properly		
Steering Operation	Functioning Smoothly and Properly		
Drive Control – Forward/Reverse	Functioning Smoothly and Properly		
Tilt Control – Forward and Back	Functioning Smoothly and Properly		
Hoist and Lowering Control	Functioning Smoothly and Properly		
Attachment Control	Operation		
Horn and Lights	Functioning Properly		
Cab (if equipped) – Heater, Defroster, Wipers	Functioning Properly		
Gauges: Ammeter, Engine Oil Pressure, Hour Meter, Fuel Level, Temperature, Instrument Monitors	Functioning Properly		